

ICCA BOARD OF DIRECTORS

Position Descriptions

Positions Available for Slating:

Co-President from a region in the southern part of the state - Responsible for serving as Chairman of the Board of Directors and the Executive Board. Also responsible for duties as outlined in the Bylaws. Must be a current member of the Board of Directors.

Co-Vice President from a region in the northern part of the state - Responsible for assuming all duties of the President in the absence of the President from the same area of the state. Shall serve as Chairman of the Judges or the Rules, as assigned by the Co-Presidents. Also responsible for duties as outlined in the Bylaws. Must have served on the Board of Directors.

Membership Secretary. Shall receive association record of membership and dues. Shall send accurate record, including dues, to the treasurer for deposit. Shall update membership lists to be distributed to the Board of Directors. Shall send lists of member schools to Region Representatives.

Treasurer. Shall keep accurate records. Shall prepare a financial statement to be presented to the Board of Directors at each board meeting. Shall be the liaison with the ICCA accountant.

Newsletter Director. Shall prepare a newsletter for printing and mailing quarterly. Shall gather articles for the newsletter. Shall form a committee to assist with the completion of his/her duties.

Clinics Director. Shall determine locations and dates for the Fall and Spring Clinic/Conference. Shall determine sessions to be taught at each clinic. Shall be responsible for all the necessities for each facility used. Shall prepare the program and evaluation forms. Shall be responsible for the invitations and reservations for each clinic. Shall form a committee to assist with the completion of his/her duties.

ICCA All-Star Team Director. Shall prepare qualifications for All-Star candidates and coaches. Shall form a committee to assist with the completion of his/her duties. Shall preside over the committee that selects the All-Stars and the All-Star coaches. Shall turn duties over to the committee in case of a conflict of interest. Shall coordinate the All-Star event, including housing, practice times and facilities, meals, gifts and supervision.

Fundraiser Director. Shall design, purchase, and coordinate the selling of ICCA memorabilia and cheer items at regionals and State. Shall arrange for profits from the sale ICCA memorabilia and cheer items to pay for senior scholarships to be presented at the State competition.

Regional Representative from Regions 1, 3 & 5. Shall be responsible for correspondence to their member schools. Shall meet with their delegates to establish procedures and dates for meetings with their area member schools. Shall vote on behalf of their region at Board of Directors meetings. Shall market ICCA to increase membership in their region.